

Pelham School Board Meeting
October 18, 2023
Pelham Elementary School
6:30 pm

In Attendance:

School Board Members: Troy Bressette, Chair; David Wilkerson, Vice-Chair; Thomas Gellar; Darlene Greenwood; and John Russell

Superintendent: Chip McGee

Assistant Superintendent: Sarah Marandos

Business Administrator: Deb Mahoney

Absent: None

Also in Attendance: None

I. Public Session

A. Call to Order:

Chair Troy Bressette called the meeting to order at 6:31 pm and requested that everyone stand for the Pledge of Allegiance.

II. Opening Remarks:

A. Superintendent:

Dr. McGee commented that he wanted to celebrate how deep they were into the good activities. He mentioned how the PHS Golf Team entered the State Tournament, ranked sixth in the state, and rose to second place. They were the runner-up in State Championship Division III. He noted that the District is entering into the phase of fall sports tournaments. Dr. McGee stated that watching all the Senior Nights happening all over the place is fun and exciting.

Dr. McGee commented that there were a few field trips that he wanted to mention. The Grade 4 students will attend Strawberry Bank in Portsmouth on Friday, October 27. He noted that Grade 7 attended Percy Jackson, the musical today, and Grade 8 will attend Plymouth Rock tomorrow. Dr. McGee stated that seeing the kids getting out and seeing the world is excellent. He said it is a great way to learn, and he wanted to ensure the community and the Board know about field trips.

III. Presentations:

A. None

IV. Main Issues / Policy Updates:

A. The Fiscal Year 2025 Budget:

Dr. McGee said they would walk through a second version of the draft warrant, and he asked the Board to finalize it at their next meeting. This will allow the District to provide the Budget Committee with the District's budget. Dr. McGee noted that the Board would not see the Default Budget calculation, but Business Administrator Deb Mahoney will speak about the work she has done on the budget.

Ms. Mahoney reviewed the dates and times for the Deliberative Session and Voting. Ms. Mahoney commented that she changed the election of the School District Officers to article A. She did that because the PEA CBA is Article 2, and some signs are out there historically for Article 2.

55 **First Session of the Annual Meeting (Deliberative)**

56 You are hereby notified that the first session of the annual meeting of the School District of the Town of Pelham will be
57 held at Sherburne Hall, 6 Village Green, in said Pelham on Wednesday, February 7, 2024, at 7:00 pm for explanation,
58 discussion, and debate of warrant articles number 1 through number 4. Warrant articles may be amended subject to
59 the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b)
60 warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as
61 amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.
62

63 **Second Session of Annual Meeting (Official Ballot Voting)**

64 You are hereby notified that the second session of the annual meeting of the School District of the Town of Pelham will
65 be held at Pelham High School gymnasium, 85 Marsh Road, in said Pelham on Tuesday, March 12, 2024, at 7:00 am for
66 the choice of School District Officers elected by official ballot, to vote on questions required by law to be inserted on
67 the official ballot, and to vote on all Warrant Articles from the first session on official ballot per RSA 40:13, VII.
68 The polls for the election of School District Officers and other action required to be inserted on said ballot will open on
69 said date at 7:00 am and will not close earlier than 8:00 pm.
70

71 **Article A – Officer Election**

72 To elect by ballot the following School District Officers:

- 73 a. School Board Member 3-Year Term
74 b. School Board Member 3-Year Term
75 c. School District Moderator 3-Year Term
76

77 **Article 1 – Operating Budget**

78 Shall the Pelham School District raise and appropriate as an operating budget, not including appropriations by special
79 warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the
80 warrant or as amended by vote of the first session of the annual school district meeting, for the purposes set forth
81 herein, totaling Forty-One Million, Seven Hundred Sixty-Eight Thousand, Four-Hundred and Fifty-Three Dollars.
82 (\$41,768,453)?
83

84 Should this article be defeated, the default budget shall be _____ (\$ _____), which is the same as
85 last year, with certain adjustments required by previous action of the Pelham School District or by law; or the Pelham
86 School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised
87 operating budget only. (Majority vote required)
88

89 _____ by the School Board
90 _____ by the Budget Committee
91

92 **Article 2 – PEA CBA**

93 Shall the Pelham School District vote to approve the cost items included in the collective bargaining agreement
94 reached between the Pelham School District and the Pelham Education Association (PEA) that calls for the following
95 increases in salaries and benefits over the amount paid in the prior fiscal year at current staffing levels:
96

97 Year Estimated Increase

98 2024-2025 \$ _____

99 2025-2026 \$ _____

100 2026-2027 \$ _____
101

102 and further to raise and appropriate the sum of _____ (\$ _____) for the 2024-2025 fiscal
103 year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the
104 new agreement that would be paid at current staffing levels? (Majority vote required)

105 _____ by the School Board
106 _____ by the Budget Committee
107

Article 3 – Capital Reserve Fund

Shall the Pelham School District vote to raise and appropriate the sum of up to Four Hundred Forty-Eight Thousand One Hundred Forty-Five dollars (\$448,145) to be added to the Capital Reserve Fund for building and grounds renovation and improvements previously established in 2019? This sum shall be placed in the fund from the unassigned fund balance generated by the interest on the Memorial School bond available for the transfer on July 1. No amount is to be raised from taxation. (Majority vote required).

____-____-____ by the School Board

____-____-____ by the Budget Committee

Ms. Mahoney commented that she discussed this at the last meeting: to consider having the interest earned by the PMS bond placed into the Capital Reserve Fund for building and grounds renovation and improvement. She noted that the Capital Reserve Fund was established in 2019 at the end of the PHS project through the use of the interest earned on the PHS project.

Ms. Mahoney mentioned that through September 30, the total interest earned was \$448,145. She stated that the District continues to pay down the PMS project and is investing those funds in the New Hampshire public investment deposit. She expects that the District will have earned approximately \$550,000 in interest. She noted that the Board can take action on any interest earned after July 1 of the following year.

Ms. Mahoney commented that legal counsel reviewed the article, and the language was used to ensure that the District complies with the Department of Revenue. She added that the District is limited to the interest earned and must be available on July 1.

Mr. Gellar asked about the rationale for putting the total interest into the Capital Reserve Fund and if the District anticipated expenses that might be down the line. Ms. Mahoney commented that there were two things that she was thinking about.

- a. Because the project has been extended beyond 24 months, there is an arbitrage requirement that will occur ten years from the closure of the project. She pointed out that because the District is earning interest over 5% and the interest on this bond is 1.74, they are earning more than they are paying.
- b. She discussed the PHS interest. The community chose to put that money aside for future renovations and upgrades. Ms. Mahoney said that this is the same thing. It is interest earned from a bond, and they are following what they have done in the past.
- c. Ms. Mahoney said that the air conditioning for PES is something that they would love to upgrade. She commented how the District spent approximately \$900,000 in ESSER funds.

Mr. Bressette asked if they receive taxpayer or voter approval to move the funds to the Capital Reserve Fund and if that helps the District concerning the potential tax consequences. Ms. Mahoney said that it does not exactly help. She pointed out that the reason why the money can be withdrawn from this account is specific to upgrades and renovations to buildings and grounds, as Board Members are agents to expend.

Mr. Gellar commented that if the Board transfers approximately \$500,000 to a Capital Reserve Fund, that money is not being returned to the taxpayers.

Article 4 – Capital Reserve Fund (Special Education)

Shall the Pelham School District vote to raise and appropriate the sum of up to Eighty Thousand dollars (\$80,000) to be added to the Capital Reserve Fund for Special Education previously established in 2014? This sum will come from the June 30 fund balance available for transfer on July 1. No amount is to be raised from taxation. (Majority vote required).

____-____-____ by the School Board

____-____-____ by the Budget Committee

Ms. Mahoney commented that at the previous Board meeting, there was a discussion about whether an article should take some of the available fund balance at the end of this fiscal year and put it aside in the Capital Reserve Fund for Special Education. The discussion was about the cost being significant. The current balance in that Capital Reserve is about \$221,000, insufficient to cover an unplanned high expense.

Mr. Bressette mentioned that this would not be a contravention of a formal policy that they have in place.

Mr. Gellar stated that he was not tied to the article one way or the other. He commented that the District could trim the future budgets a little more if they had a little more in a Capital Reserve Fund. He acknowledged that the rationale for making the Capital Reserve Fund for Special Education was to try to anticipate what they may need.

Mr. Bressette mentioned that they are looking at \$80,000 in Article 4. He said the Board wants the PEA Collective Bargaining Agreement and the Operating Budget to pass in March. Mr. Bressette asked if they are telling taxpayers that they want to take \$80,000 of the underspend and put it in a Capital Reserve Fund rather than using it to offset the taxes would have a detrimental effect.

Mr. Bressette stated that Ms. Mahoney brought this article forward because the Board requested it. He asked Ms. Mahoney if she had a recommendation. Ms. Mahoney said she did not think they should put this on the warrant article. She added that they should remove it and focus on the articles they want to pass.

Mr. Bressette commented that looking at the interest on the bond; he asked if that is considered unanticipated revenue or if it is just sitting in an account from a balance sheet perspective. Ms. Mahoney said it is sitting in a separate account that must be segregated and calculated until the entire bond proceeds are complete. If the Board chooses not to transfer the interest into a Capital Reserve Fund, it stays in the account until they completes the project; all bond proceeds are sold or spent, and then they have the interest. The Board would then have to take action on the interest that that is remaining.

Ms. Greenwood commented that she supported the idea of Article 3 when she heard about the air conditioning. The Board discussed how this would be an Article in March 2024, and if it passes, the Board would have to wait until July 1, 2024. Ms. Mahoney mentioned that even if it were \$500,000, it would not be enough to do the next phase of the air conditioning.

Mr. Gellar stated that they have earned \$448,000 in interest if he understood it correctly, and Ms. Mahoney is proposing a \$500,000 bond. If the article gets approved in March, does that mean \$500,000 gets transferred on July 1 to the Capital Reserve Fund? Ms. Mahoney said, "Yes." If the Board does not put forward the warrant article, the money remains in a separate account and does not go back to the taxpayers.

The Board discussed Articles 3 and 4.

Mr. Wilkerson asked if the separate account was an interest-bearing account. Ms. Mahoney said it was an interest-bearing account. He mentioned that the worst case is that the money stays in a different interest-bearing account, and the Board focuses on the warrant articles for the Operating Budget and PEA contract.

Mr. Russell mentioned that his understanding is that the District is earning interest either way. She confirmed that the funds would be in an interest-bearing account either way.

Mr. Gellar asked if Ms. Mahoney was expecting a vote tonight on the warrant articles. Ms. Mahoney said that she was still drafting the warrant articles, and this was round two. The next meeting is the last before she needs to hand the warrant articles to the Budget Committee.

Mr. Gellar said he wants to see all four warrant articles at the next meeting and decide if they are ready.

Ms. Mahoney stated that she wanted to make sure that she explained what the default budget is. She noted that a default budget is a calculated number, and it is based on the approved budget for FY2024. They take that number and adjust it up or down based on contractual obligations, requirements of the law, and collective bargaining agreements. Ms. Mahoney noted that it is a process that she goes through to look at what is in the FY2024 budget and adjust the numbers up and down. She mentioned that the default number can change as they get closer to the Public Hearing.

Mr. Wilkerson asked what happens to the default budget number when voters approve the new contract next March. He wanted to know if the contract was effective in 2025. Ms. Mahoney said that the default budget is the budget that is utilized if the operating budget, which is Article 1, does not pass.

Mr. Bressette said he wanted to revisit last year's warrant article for the operating budget and where they stood regarding the proposed versus default budget. He asked if the District had ever been in a situation where the default was larger than the proposed budget.

B. Proposal for Electronic Locks:

Dr. McGee said this was very on-topic because it addresses the Capital Reserve Fund. They discussed related funds that were put into that Capital Reserve Fund when the PHS project was completed. Dr. McGee noted that he had some bad news. He commented that they recently learned that their electronic lockdown system, known as Best Shelter, will be phased out by the manufacturer and is not a long-term option for the District. Additionally, the expansion of Best Shelter was not included in the final pricing of the PMS Project. The District Emergency Planning Committee has determined that maintaining a lockdown system is valuable to our security approach at PMS. During this construction phase, we have utilized available Best Shelter system locks to address newly opened classroom spaces. However, we need to address the system expansion before the completion of the project.

The District has researched similar electronic locking systems, and they went out to bid over the summer. The District received a vendor bid from Exactitude, located in Maine, and another bid in response to the solicitation. Exactitude's bid is for a Schlage electronic classroom lockdown solution with a remote fob and visual indicator, and the quote is for \$71,766 for equipment and \$9,135 for installation, totaling \$80,901. This is the system that the District would like to move forward with. The Board is recommended to award the bid to Exactitude for this purchase.

The initial installation of the system was funded through a state grant and not through District funds. The District has sought grant funding options from state or federal sources but has yet to find anything applicable to new construction. With required lead times of several months, they need to take action and look for another funding source. The District's goal is to have an entire building system by the end of the PMS project.

The Capital Reserve Fund for Building and Grounds Renovations and Upgrades, which was established in March 2019 with the interest proceeds from the PHS Bond, is a funding source that is in place for unforeseen situations such as this. The Trustees of the Trust Fund indicated an approximate balance of \$81,000 in this fund. With Board approval, funds could be transferred from this account to pay for installing the new system at PMS.

Mr. Bressette asked if Best Shelter was still being used in PES and PMS. He also wanted to know if the District was still pursuing federal and state funding to replace the system in PES. Dr. McGee said that was 100% correct, and they are pursuing funding

Mr. Wilkerson said he had a few questions. He asked who the manufacturer of the system was at the high school. Dr. McGee said PHS does not have a lockdown system like this. The District has found that the automatic lockdown makes more sense for younger students. If the Board were to tour PHS, they would notice the doors remain locked, so the setting is locked.

Mr. Wilkerson asked if the technology involves the use of a network. Dr. McGee said he was correct. Does it rely on the classroom network, or is it isolated? Dr. McGee said that it is an isolated network. Mr. Wilkerson asked if there was an internet connection involved in the maintenance of the software and if the system hardened. Dr. McGee said he believed so but would need to check on it.

Mr. Wilkerson said that Schlage is one of the more reliable vendors for locking mechanisms. He noted that there are others, but Schlage is near the top.

Mr. Russell asked about Best Shelter and its discontinuation of support. He wanted to know if the company was coming out with a new product or if it was discontinuing this product line altogether. Dr. McGee said the company does not provide a product with the same individual classroom locking capacity. The design most companies are producing small applications. He noted that the District would have to jury rig the system to fit the needs of the school buildings.

Mr. Russell asked if the \$80,000 was only for the second floor at PMS. Dr. McGee said that the \$80,000 would be for the entire school. He added that PES would continue to use Best Shelter, which is functional and is still supported. Dr. McGee noted that he is comfortable using the Best Shelter system through 2024 – 2025. He thanked Brian Sands, Director of Facilities, for making himself an expert on the systems.

Mr. Gellar mentioned that the more the District goes with network-connected interactive locks, the greater the District's exposure becomes in terms of hacking or other types of product issues. Dr. McGee said that Homeland Security in New Hampshire reviews building access controls routinely. He added this puts Pelham at the front of the pack regarding lockdown security. Dr. McGee noted that he finds it helpful to reassure families that they are doing everything possible to address their concerns about someone coming into the building.

Mr. Bressette commented that the District talks a lot about how important students' health and safety is. He viewed this as a way of ensuring the safety of everybody in their buildings.

Mr. Russell asked if each one of the units on the home classroom doors is hardwired. Dr. McGee said "no," but they are battery-operated. He commented that they looked at hardwired options, which are five times more expensive.

Mr. Bressette asked Ms. Mahoney if they were not to act on withdrawing funds from the Capital Reserve Fund. What would you do in terms of alternative sources of funding? And how quickly would you want or need to act on this?

Ms. Mahoney said they have been watching for federal and other options, but there is a 12 to 16-week lead time. They needed to order the product, so she requested that the Board approve the bid issue. This would allow the District to get the item ordered. The funds would not be necessary until April 2024; by then, they may know if there could be some overspending in the facilities budget. Dr. McGee mentioned that he would prefer to be able to come back to the Board and say if not the Capital Reserve Fund, then please use the End of Year.

Mr. Bressette commented that he was hearing Mr. Mahoney and Dr. McGee say that it would be detrimental if the Board did not approve this using the Capital Reserve Fund. Dr. McGee agreed.

Ms. Mahoney pointed out that there were alternative bids, but the other bids did not provide the Schlage system equipment and were more expensive.

Mr. Gellar made a motion to award the PMS electronic locks bid to Exactitude for the Schlage system equipment and installation as presented. Mr. Wilkerson seconded the motion. The motion passed (5-0-0).

Mr. Gellar made a motion to approve the transfer of \$80,901 from the Capital Reserve Fund for Building and Grounds Renovations and Upgrades to the General Fund to purchase the Schlage system equipment and installation as presented. Mr. Wilkerson seconded the motion. The motion passed (5-0-0).

The Board thanked Dr. McGee and Ms. Mahoney.

C. PMS Project Update:

Dr. McGee commented that this is the routine PMS project update for October. Dr. McGee noted that he had the pleasure of sharing this update with the Budget Committee that toured all three facilities on Saturday. He stated that the project is on phase eight of nine. The construction is getting there, and if someone walks around to the back of the building, they will see a couple of very interesting things: a softball field, windows on the second floor, and some of the facings above and below those windows being installed. The contractors are getting close to finishing all the exterior cladding.

Dr. McGee stated that they are 82% complete, and he wanted to note some things. Most of the roof edge detail, not at the beginning of the school year, is being set in, and it provides a finished look to the new part of the building. If someone is on the second floor of the building, they will notice a couple of things. It does not look finished, but you can tell the progress they are making and if the students and teachers on the first floor hear a fair amount of drywall getting moved around. Dr. McGee said they have been working with the construction manager to limit and address the noise and smells. He commented that they are seeing around the stage, so there is lots of good work.

Mr. Wilkerson asked about the metal conduit chase in front of the gym. Dr. McGee said it was going away but is currently an electrical lead. Mr. Wilkerson commented that the project is very impressive. He noted that his first chance to walk through it was Saturday.

Mr. Wilkerson mentioned that he was a good friend of a Superintendent in South Georgia who was a fan of temporary classrooms. Mr. Wilkerson stated that architecture inspires or discourages; he thought that their school buildings would assist them in their effort to inspire success, one mind at a time.

Mr. Gellar asked about the budget contingency. He said that the bottom right note, not including interest in bonds, currently is at \$325,000. He wanted to know if there was any interest, the cost of the bonds, or the revenue of the bonds. He asked Ms. Mahoney to explain it. Ms. Mahoney said that was the reference from the last month, and it is not accurate. She noted that the number that she provided earlier was the current amount that they have.

Mr. Russell commented that Dr. McGee had stated that he was working with the construction manager regarding sounds and smells. Dr. McGee provided some examples of the smells.

- a. The locker rooms. They initially planned on concrete floors, which the Building Inspector said were too slippery. They switched and added epoxy flooring. Dr. McGee understood that it is similar to those of us who have put epoxy flooring in their basement or garage. He mentioned that they closed those doors notified staff, and those spaces had to be vented.
- b. There is also a fair amount of grinding of the concrete floor on the second floor to get it flat and reconfigured before they lay linoleum. The grinding is a brutal noise, and BPS has gone to the second shift for the grinding.
- c. When the crew moves sheetrock around in groups of 10, they don't always set it down delicately.
- d. Diesel-powered truck idling outside a classroom. Dr. McGee has asked BPS to remind their staff that it is unacceptable.
- e. Dr. McGee said they use negative air pressure to ensure air flows into the construction site and not out of the vents.

Mr. Bressette pointed out that the District has signs around its parking lots instructing anybody present in the lot.

Mr. Bressette asked about the issues regarding the PMS gym floor. Dr. McGee said that their dilemma now is soft spots that they noticed under the basketball net on the far end of the court. Other people have informed him that it runs the length of the court right down the middle. Dr. McGee said that it is something that is not acceptable and that the District will not bear the cost to repair it. The repairs will likely occur during the summer of 2024. He noted they would probably have parts of the gym floor repaired and refinished. It will take several weeks to repair.

Mr. Wilkerson asked what the cause of the dead spots was. Dr. McGee said they did not know, but it had nothing to do with the District.

D. District Moderator - School Board Approval:

Dr. McGee said the District needed a Moderator, and the District Clerk selected the position. The District Clerk is Danielle Pilato, and she recommended resident Doug Vincent. Dr. McGee said Mr. Vincent has offered to serve as Moderator this year. He will be in that temporary role until the next annual District Election, much like the Deputy Treasurer. Dr. McGee said the District sought the Board's acceptance of Doug Vincent as the Temporary Moderator.

Mr. Bressette asked if this was the School District Clerk's appointment. Dr. McGee said that was correct, but the Board still needs to vote to accept it.

The Board agreed that the choice of Mr. Vincent was excellent and that he is a fantastic community member. He has been involved in a number of things in the School District.

Mr. Wilkerson made a motion to accept Doug Vincent's services as the interim Pelham School District Moderator per the RSA 671.6. Mr. Gellar seconded the motion. The motion passed (5-0-0).

The Board thanked Mr. Vincent for stepping up and filling the role of Moderator.

E. PHS Field Trip Request:

Dr. McGee stated that, as the Board knows, overnight field trips have to be approved at the Board level. He noted that the request was not provided with sufficient notice as required by the policy. Dr. McGee requested that the Board make an exception to its policy.

Dr. McGee mentioned the field trip would be for November 8 and 9 and consist of Student Government members in grades 9 and 10. The students would attend Waterville Valley for the New Hampshire Student Government Annual Conference. It is a wonderful activity and standard across the state that students have this experience. Dr. McGee said he did not see any risk involved and fully supported it.

Dr. McGee said that the field trip cost is \$200 per student. He acknowledged that they did not know yet whether the students would have to pay to attend a Student Government conference. He could not confirm what the funding source would be.

Ms. Greenwood asked if they were looking for students to attend the conference. Dr. McGee stated that it is a question of which Student Government officers will choose to participate.

Ms. Greenwood commented that they recently added the male/female chaperoning policy. She wanted to know if the field trip would require a male and female chaperone. Dr. McGee confirmed that it would come into play with this overnight field trip. The Board expressed concern about having someone they do not know chaperoning the students. Dr. Marandos said that two Advisors, one male, and one female, were both planning on chaperoning.

Mr. Gellar stated that he hates making exceptions and wondered whether this was known beforehand or could not be acted on earlier. Dr. McGee commented that they did not know. The Student Government is improving yearly, and they did not know whether they could participate until about a week ago.

Mr. Bressette mentioned that exceptions, by nature, are exceptional. In his opinion, they're not the norm, and the Board should not be averse to approving exceptions.

Mr. Gellar expressed his concern that if it is a known event, it has not been applied for on a timely basis. He felt there was a difference between that and an event suddenly coming up, and there was an opportunity. Dr. McGee stressed that this is a growing group, and they are becoming more engaged in the statewide activities. Mr. Russell asked about the policy regarding overnight field trips and notifying the Board. Dr. McGee stated that the expectation is three months notice.

Mr. Gellar made a motion to approve the overnight class trip. Mr. Wilkerson seconded the motion. The motion passed (5-0-0).

F. PES Reallocation of Co-Curricular Funds

Dr. McGee stated that this was finally pulled together today because of the interest of the choir kids at PES. Dr. McGee reminded the Board that the teacher's contract requires that the Executive Board and the School Board approve any reallocation of stipends within the contract.

Dr. McGee said that the reallocation is using the entire funds for the Choir PES stipend of \$770 combined with an unfilled position for the Intramural Jump Rope, which is \$1,116. The amount would be divided evenly between two different teachers. There would be zero budget impact; it is a reallocation. Dr. McGee was informed today that the PEA Executive Board supports this.

Ms. Greenwood said that she supported the idea wholeheartedly.

Mr. Bressette asked when was the last time that the Intramural Jump Rope Club operated. Dr. Marandos said 2018.

Mr. Bressette questioned the origin and necessity for the Board to hear the reallocation of a few \$100.

Mr. Wilkerson made a motion to reallocate funds from the Intermural Jump Rope to the Choir Program, as stated in the request. Ms. Greenwood seconded the motion. The motion passed (5-0-0).

G. Policy Review

a. First Reading:

i. None

b. Second Reading:

i. None

V. Board Member Reports:

A. None

VI. Housekeeping:

A. Adoption of Minutes

a. October 4, 2023 – Draft Public Minutes

b. October 4, 2023 – Draft Non-Public Minutes

Mr. Gellar made a motion to approve the October 4, 2023, Public School Board Minutes, as amended. Mr. Wilkerson seconded the motion. The motion passed (5-0-0).

Mr. Gellar made a motion to approve the October 4, 2023, Non-Public School Board Minutes, as presented. Mr. Wilkerson seconded the motion. The motion passed (5-0-0).

B. Vendor and Payroll Manifests

a. 458 \$612,016.43

b. AP10182023 \$621,927.36

c. PAY458P \$ 11,056.64

Mr. Gellar made a motion to approve the Vendor and Payroll Manifest as presented. Mr. Wilkerson seconded the motion. The motion passed (5-0-0).

C. Correspondence & Information

a. None

D. Enrollment Report

- a. None

E. Staffing Updates

a. Leaves

- i. None

b. Resignations:

- i. None

c. Retirements:

- i. None

d. Nominations:

- i. Eric Zecchini PMS Grade 7 Math Teacher

Mr. David Wilkerson made a motion to accept the nomination of Eric Zecchini as a Grade 7 Math Teacher at PMS. Mr. Gellar seconded the motion. The motion passed (5-0-0).

VII. Future Agenda Planning:

- A. No Future Agenda Planning

VIII. Future Meetings:

- A. 11/01/2023 – 6:30 pm School Board Meeting @ PES Library
B. 11/15/2023 – 6:30 pm School Board Meeting @ PES Library

IX. Adjournment:

Mr. Wilkerson made a motion to adjourn the School Board Meeting at 7:54 pm. Ms. Greenwood seconded the motion. The motion passed (5-0-0).

Respectfully Submitted,
Matthew Sullivan
School Board Recording Secretary